

**NATIONAL BOOK FOUNDATION
HEAD OFFICE, ISLAMABAD****INVITATION FOR BIDS****FOR SALE OF OBSOLETE ZINC PLATES AND FILM POSITIVE**

TENDER ENQUIRY NO...../HPA97 (B) 2022	
Name of Vender	National Book Foundation (NBF)
Address for submission of bid & Tender dropping place	Assistant Director, Production Wing, National Book Foundation, , 6-Mauve Area, G-8/4, Islamabad
Receiving Date and Time	7 th June, 2022 at 11:30 am
Opening Date and Time	7 th June, 2022, at 12:30 pm
Opening place	Committee Room of NBF, Head Office, 6-Mauve Area, G-8/4, Islamabad
Validity period	60 days from the date of opening of tenders
Response time	15 days after uploading the tender advertisement in the PPRA website
Bidding Method	Single stage one envelop
Earnest Money/Bid Security	Rs.50,000/-
Bid validity	60 days
Phone No. for any enquiry	051-9261036,9261533

Terms & Conditions:

1. The firm must have valid income Tax registration number (NTN) and Sale Tax Number.
2. The successful bidder shall be responsible to pay taxes as levied by Government.
3. The firms/dealers must submit the bid as per following criteria/ items.

Sr.No.	Particular for Sale	Rates must be quoted per kilogram(Kg) in Pak Rupee
i)	Obsolete Zinc Plates of various sizes.	
ii)	Obsolete Zinc Plates of sizes	

4. The envelope addressed to the Assistant Director, Production, National Book Foundation, 6-Mauve Area, should be properly be sealed and bear the name and address of the bidder.
5. The rates shall be valid for the period of 30 days.
6. Bid document in accordance with the instructions of Biding Document must be dropped into the tender box placed in the Production Wing, National Book Foundation, 6-Mauve Area, G-8/4, Islamabad on or before 7th June, 2022 at 11:30am.
7. The bids shall be opened on the same day at 12:30pm after an hour in Committee Room of the NBF, Head Office, 6-Mauve Area, G-8/4, Islamabad in the presence of the bidders & committee members.
8. Bid received after closing time will not be entertained. No telegraphic or faxed bid will be accepted.
9. Earnest money in shape of pay order /demand draft amounting to Rs.50,000/- shall be attached with bid. The pay order/demand draft shall be in favour of National Book Foundation, Islamabad which will be refunded after satisfactory completion of the term of suction in case of successful bidder. Bid money of non successful bidders will be refunded after approval. No crossed cheque will be accepted.
10. The admissible taxes shall be deducted at source. (If applicable).
11. The quality of work/supply will be made strictly in accordance with PPRA Rules-2014.
12. National Book Foundation reserves the right to accept or reject any or all bids/proposals in accordance with PPRA Rules.
13. Authorized representative of the bidder must sign the terms & conditions and submit the bid.
14. Earnest Money amounting to Rs.50,000/- Money will be forfeited in case of any legitimate complaint even if the bidder is successful. Bid will be considered as cancelled.
15. Successful bidder will uplift the obsolete zinc plates and film positives within seven (07) days after payment made to the NBF.
16. Original receipt for purchase of Tender Document Rs. 1,000/- must be attached with the Tender document.

Evaluation/Rejection Criteria:

1. The bids will not be entertained without copies of Tax certificates/documents /earnest money/bid security and letter of authorization.
2. Bids received after due time will not be entertained.
3. The parties having their set up in Pakistan are eligible to participate in the bid.
4. Decision of the committee will be final.
5. The Auction rates should be inclusive of all taxes (If applicable) including transportation / labour charges etc.
6. Tender fee Rs.1000/-must be attached, if not found in the tender document the bid shall not be entertained.

7. Earned Money/Bid security amounting to Rs.50,000/- (Rupees one hundred thousand only) must be attached in the tender document.
8. Copy of valid NTN/STN must be accompanied with the tender document.

Name of Firms: _____

Office Address/Contract: _____

Signature /Stamp: _____